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SECTION B SUPPLIES OR SERVICES AND PRICES/COST

B.1 PAYMENT OF FEE

The estimated cost and fee for this contract are shown below. The applicable fixed fee set forth below may be increased or decreased only by negotiation and modification of the contract for added or deleted work.

Estimated Cost: \$ _____
Fixed Fee: \$ _____

B.2 CONTRACT TYPE

Cost-Plus-Award-Fee/Award-Term

B.3 OPTIONS

The contractor shall not proceed with any effort associated with the performance of option CLINs unless and until the options are exercised by the Contracting Officer in accordance with Section I, FAR 52.217-9, and Section F of the contract.

B.4 Schedule

The contractor shall furnish all labor, equipment, materials, supplies, and facilities necessary and authorized to perform services as follows:

ITEM	DESCRIPTION
0001	The Contractor shall provide the support necessary to sustain and maintain the operational readiness at the Votkinsk Portal Monitoring Facility in accordance with Attachment 1, Statement of Work, during the stated periods.

0001AA BASIC PERIOD 9 January 2002 through 8 January 2004

TOTAL ESTIMATED COST:		\$ _____
TOTAL AWARD FEE:	(__%)	_____
TOTAL BASE FEE:	(__%)	_____

0001AB OPTION 9 January 2004 through 8 January 2006

TOTAL ESTIMATED COST:		\$ _____
TOTAL AWARD FEE:	(__%)	_____
TOTAL BASE FEE:	(__%)	_____

0001AC OPTION 9 January 2006 through 8 January 2007

TOTAL ESTIMATED COST:		\$ _____
TOTAL AWARD FEE:	(__%)	_____
TOTAL BASE FEE:	(__%)	_____

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0001AD AWARD TERM OPTION 9 January 2007 through 8 January 2008

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

0001AE AWARD TERM OPTION 9 January 2008 through 8 January 2009

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

0001AF AWARD TERM OPTION 9 January 2009 through 8 January 2010

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

0002 TRANSITION/TURN OVER. The Contractor shall perform and complete the contract transition requirements in accordance with Attachment 1, Statement of Work Section, during the stated period.

0002AA OPTION 9 January 2009 through 8 January 2010

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

0003 SITE CLOSURE. The Contractor shall perform the dismantling and removal of all US Government property, site restoration, and removal of personnel as required, in accordance with Attachment 1, Statement of Work Section, during the stated periods.

0003AA01 BASIC PERIOD 9 January 2002 through 8 January 2003

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

0003AA02 BASIC PERIOD 9 January 2003 through 8 January 2004

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

0003AB01 OPTION 9 January 2004 through 8 January 2005

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (___%) _____
TOTAL BASE FEE: (___%) _____

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0003AB01 OPTION 9 January 2005 through 8 January 2006

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (__ %) _____
TOTAL BASE FEE: (__ %) _____

0003AC OPTION 9 January 2006 through 8 January 2007

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (__ %) _____
TOTAL BASE FEE: (__ %) _____

0003AD AWARD TERM OPTION 9 January 2007 through 8 January 2008

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (__ %) _____
TOTAL BASE FEE: (__ %) _____

0003AE AWARD TERM OPTION 9 January 2008 through 8 January 2009

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (__ %) _____
TOTAL BASE FEE: (__ %) _____

0003AF AWARD TERM OPTION 9 January 2009 through 8 January 2010

TOTAL ESTIMATED COST: \$ _____
TOTAL AWARD FEE: (__ %) _____
TOTAL BASE FEE: (__ %) _____

0004 DATA. The Contractor shall prepare and deliver the following data requirements specified in Exhibit A, Contract Data Requirements List (DD Form 1423), in accordance with Attachment 1, Statement of Work Section 3, during the stated periods.

- A001 Contractor's Standard Operating Procedures.
- A002 Medical Support Plan
- A003 Water Testing Report
- A004 Radiation Safety and Monitoring Report
- A005 Morale Welfare Recreation (MWR) Plan
- A006 Conference Minutes
- A007 Configuration Management Plan
- A008 Engineering Change Proposal (ECP) (Short Form)
- A009 Computer System Operator's Manual
- A010 Rotation List
- A011 Security Status Report
- A012 Integrated Logistics Support Plan
- A013 Cargo Shipment Inventory List
- A014 Hand Carry Lists
- A015 Cargo Shipment Notification

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- A016 Backhaul Notification
- A017 Training Plan
- A018 Site Funds Expenditure Report
- A019 Cost/Schedule Status Report (C/SSR)
- A020 CCP/Task Change Proposal
- A021 Transition Plan
- A022 VPMF Closure Plan

0004AA 9 January 2002 through 8 January 2004

TOTAL ESTIMATED COST: *NSP*

0004AB OPTION 9 January 2004 through 8 January 2006

TOTAL ESTIMATED COST: *NSP*

0004AC OPTION 9 January 2006 through 8 January 2007

TOTAL ESTIMATED COST: *NSP*

0004AD OPTION 9 January 2007 through 8 January 2008

TOTAL ESTIMATED COST: *NSP*

0004AE OPTION 9 January 2008 through 8 January 2009

TOTAL ESTIMATED COST: *NSP*

0004AF OPTION 9 January 2009 through 8 January 2010

TOTAL ESTIMATED COST: *NSP*

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SECTION C

DESCRIPTION/SPECS/WORK STATEMENT

C.1 INCORPORATED DOCUMENTS/REQUIREMENTS (APR 1998)

I. The work to be performed will be in accordance with the Statement of Work (SOW) set forth in Attachment 1 as listed in Section J and as Stated in Section B of this contract.

II. The specifications for data, as identified in the Contract Data Requirements List (CDRL), are included herein as exhibits as listed in Section J of this contract.

III. The Contractors Negotiated proposal, _____, dated _____ to include all revisions in which this contractual document is based is hereby incorporated. In the event of a conflict between the SOW and the contractor's proposal, the SOW shall take precedence.

(End of Section)

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SECTION D PACKAGING AND MARKING

D-1. PACKAGING AND MARKING OF REPORTS AND DATA

Preservation, packing, and packaging shall be of a standard commercial type providing for damage-free shipment to destination when shipping supplies and equipment (either Government Furnished Property or Contractor Acquired Property) acquired for performance of this contract.

D-2. HAZARDOUS MATERIAL PACKAGING

Any item that contains dangerous material which by virtue of its properties is flammable, corrosive, combustible, explosive, toxic, radioactive, unduly magnetic, or which contains oxidizing agents or is otherwise hazardous shall not be offered for transportation by military air until properly packed and marked in accordance with joint military publication Preparation of Hazardous Materials for Military air shipment, AFJM 24-204/TM 38-250/NAVSUP PUB 505/MCO P4030.19G, DLAI 4145.3. Special Handling Data/Certification, DD Form 1387-2, shall be prepared and affixed to each package in accordance with MIL-STD-129N and the joint military publication cited above.

D.3 MARKING OF SHIPMENTS

(a) The Contractor shall mark all shipments under this contract according to Military Standard 129M, "Marking for Shipment and Storage," in effect as of the date of this contract.

(b) The Contractor is required to include with each shipment any and all documentation relative to the equipment and/or supplies procured that is normally provided to commercial customers. Additionally, the Contractor is required to provide the following information on shipping documents accompanying the item.

- (1) Duration of warranty on parts: _____ months
- (2) Duration of warranty on labor: _____ months
- (3) Point of contact for warranty claims:
 - (a) Firm Name:
 - (b) Firm Mailing Address:
 - (c) Firm Telephone Number:
 - (e) Marked for:

(End of Section)

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SECTION E

INSPECTION AND ACCEPTANCE

52.246-03	Inspection of Supplies -- Cost-Reimbursement (Apr 1984)
52.246-05	Inspection of Services -- Cost-Reimbursement (Apr 1984)

E.1 Inspection and Acceptance

Inspection and Acceptance shall be accomplished for all CLINs (includeing SubCLINs) as follows:

CLIN	METHOD
0001	The Contracting Officer, or appointed representative may inspect the work to be performed at any/all times in accordance with FAR 52.246-05.
0002	
0003	
0004	Government Inspection and Acceptance of Data shall be as specified on the Contract Data Requirements List, DD Form 1423.

(End of Section)

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SECTION F DELIVERIES OR PERFORMANCE

52.242-15 STOP WORK (Aug 1989)
52.242-15 STOP WORK (Aug 1989) –Alternate I
52.247-34 F.O.B. DESTINATION (NOV 1991)

F.1 PERIOD OF PERFORMANCE

BASIC Contract period of Performance :

Contract period of performance shall commence upon receipt of a fully executed contract and continue for Sixty (60) months thereafter for the following:

<u>SLINs</u>	<u>Duration</u>	<u>Period</u>
0001AA, 0003AA, 0004AA	24 months	9 January 2002-8 January 2004
0001AB, 0003AB, 0004AB	24 months	9 January 2004-8 January 2006
0001AC, 0003AC, 0004AC	12 months	9 January 2006-8 January 2007

Options for Award Term Period of Performance

Option Award Term Period of Performance shall commence upon Option Exercise and continue for Twelve (12) months thereafter.

<u>SLINs</u>	<u>Duration</u>	<u>Period</u>
0001AD, 0003AD, 0004AD	12 months	9 January 2007-8 January 2008
0001AE, 0003AE, 0004AE	12 months	9 January 2008-8 January 2009
0001AF, 0003AF, 0004AF	12 months	9 January 2009-8 January 2010

F2 CONTRACT DELIVERIES

The following terms, if used within this contract in conjunction with contract delivery requirements (including data deliveries), are hereby defined as follows:

- (a) "MAC" and "MARO" mean "months after the effective date for award of the contractual action (as shown in block 3, Section A, SF 26)".
- (b) "WARO" means "weeks after the effective date for award of the contractual action".
- (c) "DARO" means "days after the effective date for award of the contractual action".
- (d) "ASREQ" means "as required". Detailed delivery requirements are specified elsewhere in Section F.

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SECTION G

CONTRACT ADMINISTRATION DATA

G.1 ACCOUNTING AND APPROPRIATION DATA

(to be completed at time of award)

G.2 INVOICE AND PAYMENT PROCESS

(a) A public voucher SF 1034, shall be submitted for each task order to the cognizant Defense Contract Audit Agency (DCAA) office pursuant to FAR 52.216-7 "Allowable Cost and Payment" clause. Copies (2) shall be forwarded concurrently to the Contracting Officer Representative for review. Under the provisions of FAR 42.803(b), the DCAA auditor, as the authorized representative of the Contracting Officer for examining vouchers received directly from contractors, will transmit provisionally approved vouchers to the cognizant disbursing office for payment.

(b) Those costs claimed, which are determined by the DCAA auditor to be unallowable or suspended, will be identified on DCAA Form 1 "Notice of Contract Costs Suspended and/or Disapproved," which will be issued to the contractor, with a copy to cognizant ACO and one to the Contracting Officer at DTRA/AMO. On such actions of suspended or disapproved costs, the contractor may appeal in writing to the cognizant ACO, who will make a determination promptly in writing. Any final decision by the Contracting Officer may be appealed thereafter in accordance with the provisions of the "Disputes" clause of the contract.

(c) For purpose of Award Fee billing, submittal of the public voucher shall be accompanied by the modification authorizing payment of Award Fee dollars.

G.3 CONTRACT CORRESPONDENCE AND INQUIRIES

All correspondence for the Procuring Contracting Officer shall reference the appropriate contract number and shall be directed to the Contract Specialist listed below at telephone number (703) 767-4796.

Defense Threat Reduction Agency/AMO
ATTN: Ms. Nancy J. Mahoney
8725 John J. Kingman Dr., MSC6201
Fort Belvoir, VA 22060-6201

G.4 CONTRACTING OFFICER'S REPRESENTATIVE (COR)

(a) The COR for this contract is _____* at telephone number (703) _____* and the mailing address is:

Defense Threat Reduction Agency
ATTN: *
8725 John J. Kingman Dr., MSC6201
Fort Belvoir, VA 22060-6201

* to be completed at time of award

(b) The COR will act as the Contracting Officer's Representative for technical matters providing technical direction and discussion as necessary with respect to the Statement of Work and monitoring the progress and quality of the Contractor's performance. The COR/Program Manager are NOT Administrative Contracting Officers (ACOs)

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and do not have the authority to take any action, either directly or indirectly, that would change the pricing, quality, quantity, place of performance, delivery schedule, or any other terms and conditions of the contract, or to direct the accomplishment of effort which goes beyond the scope of the Statement of Work in the contract.

(c) When, in the opinion of the Contractor, the COR requests effort outside the existing scope of the contract, the Contractor shall promptly notify the Contracting Officer in writing. No action shall be taken by the Contractor under such direction until the Contracting Officer has issued a modification to the contract or has otherwise resolved the issue.

(End of Section)

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SECTION H SPECIAL CONTRACT REQUIREMENTS

H.1 INCORPORATION OF SECTION K

Section K of the solicitation is hereby incorporated by reference.

H.2 DISCLOSURE OF INFORMATION

In order to comply with DFARS 252.204-7000, Disclosure of Information, copies of information to be released must be submitted to the address below for security and policy review and clearance 45 days prior to the scheduled release date:

- (a) Three (3) copies to: Office of Public Affairs, DTRA/PA, 8725 John J. Kingman Drive MSC 6201 Ft Belvoir, VA 22060-6201
- (b) One (1) copy to: Contracting Officer
- (c) One (1) copy to: Program Manager

H.3 DELIVERY OF DATA

(a) One copy of each letter of transmittal generated under this contract, particularly as required by the DD Form 1423, Contract Data Requirements List, shall be provided to the PCO address specified in Paragraph G.5, Section G of the contract. The contractor shall distribute data to the addresses specified on the Data Item Cover Sheet included in Exhibit A of the contract.

(b) If, during performance of this contract, the addresses for data item deliveries change, the PCO has the right to issue a unilateral modification to this contract making the address changes at no change in contract price.

H.4 LIMITATION OF AUTHORITY

No person in the Government, other than a Contracting Officer, has the authority to provide direction to the Contractor, which alters the Contractor's obligations or changes this contract in any way. If any person representing the Government, other than the Contracting Officer, attempts to alter contract obligations, change the contract specifications/statement of work or tells the contractor to perform some effort which the Contractor believes to be outside the scope of this contract, the Contractor shall immediately notify the PCO. Contractor personnel shall not comply with any order or direction which they believe to be outside the scope of this contract unless the order or direction is issued by a Contracting Officer.

H.5 SECURITY REQUIREMENTS

(a) The Contractor shall maintain and administer a security program in accordance with Industrial Security Manual DoD 5220.22M. A copy of this manual is available for review in the DTRA Security Office.

(b) Loss or suspension pending investigation of security clearances required by the DD Form 254, Contract Security Classification Specification, to the contract will result in an inability to perform in accordance with the terms and conditions of this contract. As a result of this inability to perform, the Contractor is subject to default in accordance with the Termination clause contained in Section I of the contract.

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(c) The Government reserves the right to direct any contractor employee to be removed from performance whenever there is probable cause or belief on the facts available, that such action is warranted in the interest of national security, whether or not the cause is deemed to be of sufficient severity to warrant action in terminating the Contractor's or the individual's security clearance. The Government also reserves the right to conduct an investigation, either directly or through the contractor, of any alleged misconduct for which the Contracting Officer deems that the security of the program is jeopardized. In any event, the Contractor agrees to provide full cooperation with the Contracting Officer.

(d) Military security requirements in the performance of this contract shall be maintained in accordance with the DD Form 254. The highest classification involved in performance of this contract is SECRET.

(e) The Contractor will not use any electronic information processing in his possession for the purpose of processing or transmitting classified information under this contract without the written permission of the Contracting Officer.

H.6 INCORPORATED BY REFERENCE

All specifications, exhibits, drawings or other documents, which are referenced in this contract, but are not attached hereto, are hereby incorporated by reference.

H.7 CONTRACT DATES

(a) All periods of time referenced herein shall be measured by calendar days, weeks, months, as opposed to work days, weeks, months.

(b) With regard to due dates for submission of reports, data, hardware, etc., called for in the Contract Data Requirements List (CDRL) Exhibit 1, the Contractor shall submit same in sufficient time to allow for their arrival at the specified destination on the due date indicated.

(c) The "Contract Award Date" shall be synonymous with the signature date of the Contracting Officer.

(d) The term "DAC" means days after contract award date, and is calculated on the basis of calendar days.

(e) The term "EOM" means end of month, and is calculated on the basis of calendar days.

H.8 KEY PERSONNEL

The personnel listed below are considered essential to the work being performed hereunder. Prior to removing, replacing, or diverting any of the specified individuals, the Contractor shall notify the Contracting Officer reasonably in advance and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on the contract. No deviation shall be made by the Contractor without the prior written consent of the Contracting Officer. The personnel listed below may, with the consent of the contracting parties, be amended from time to time during the course of the Contract to either add or delete personnel as appropriate.

Program Manager _____*

Site Manager _____*

* to be completed at time of award

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H.9 TEAMING ARRANGEMENTS

- (a) If this contract was awarded from an offer submitted on the basis of a teaming arrangement, (signed teaming arrangements and/or binding Letter of Intent) and in the event that the teaming is dissolved or significantly changed, the Government reserves the right to reconsider the suitability of the changed arrangements for purposes of contract performance.
- (b) Should it become advantageous to deviate from the initial teaming arrangement, the Contractor must request approval from the Contracting Officer before making such arrangements.
- (c) This does not authorize Contractor team arrangements in violation of antitrust statutes or limit the Government's right to require consent to subcontract. The prime Contractor is held fully responsible for contract performance, regardless of any teaming arrangement between the prime Contractor and its subcontractors.
- (d) Notwithstanding the above teaming arrangements and issues relating to consent, all teaming arrangement (subcontract) pricing must be supported in accordance with FAR 15.404-3.
- (e) The following subcontractors were evaluated during source selection and are considered to be team members. Subcontract costs must still be determined to be fair and reasonable.

_____ *

* to be completed at time of award

H.10 TRAVEL

- a. Reimbursement for travel-related expenses shall be in accordance with FAR 31.205.46.
- b. In connection with direct charge to the contract of travel-related expenses, the contractor shall hold travel to the minimum required to meet the objectives of this contract, and substantial deviations from the amount of travel agreed during contract negotiation shall not be made without the authorization of the Contracting Officer. When practicable, the contractor shall notify the COR of proposed travel of an employee.
- c. Approval of the Contracting Officer shall be obtained in advance for attendance by personnel at training courses, seminars and other meetings not directly related to contract performance.
- d. Due to the problematical nature of rotational travel, all travel to be performed in connection with and chargeable to this contract shall be coordinated, authorized and approved in advance by the COR.

H.11 INCENTIVE PLAN

- a. General

The Incentive Plan for the START Portal Monitoring Program (SPMP) provides for Award Fee and Award Term incentives and serves as the basis for evaluation of the contractor's performance. The plan describes specific criteria and procedures used to assess the contractor's performance and determine the amount of award fee and award term earned. Actual incentive determinations and the methodology for determining incentives are unilateral decisions made solely at the discretion of the United States Government (USG).

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The incentives will be provided to the contractor through contract modifications and will be in addition to the cost type provisions of the contract. The incentives earned will be determined by the Determining Official based upon review of the contractor's performance against the criteria set forth in the Incentive Plan.

b. Incentive Periods

1. Award Fee - The award fee earned by the contractor will be determined at the completion of six-month evaluation periods

2. Award Term- The contract "CORE" period of performance of five (5) years may be extended in one year "award term" increments, up to an additional three (3) years, based on overall contract performance. These additional "award term" periods will be awarded by the Government based on overall contractor performance as evaluated in accordance with the contract's approved Incentive Plan. Additional "award term" increments will be on a cost-plus-award-fee basis. The award term evaluation periods will be consist with the following:

Evaluation Period	From	To	Available Award Term
1	9 January 2002	8 Jananuary 2004	1 additional option year
2	9 January 2004	8 Jananuary 2006	1 additional option year
3	9 January 2006	8 Jananuary 2007	1 additional option year
		Total	3 additional option years

c. Available Incentives.

Award Fee - The award fee for each evaluation period is shown in Section B of the contract. The award fee earned will be paid based on the contractor's performance during each evaluation period. Any unearned fees shall not be carried forward to subsequent award fee periods.

Award Term - The award term for each evaluation period will be one additional option year of contract performance.

d. Incentive Scoring.

Award Fee - The Government will rate the contractor under each award fee criteria based on a scale that consists of unacceptable, acceptable and excellent.

Award Term - The pass/fail scoring method will be used to evaluate the contractor's performance as excellent, acceptable, or unacceptable without assigning points. Interim assessments will be performed at the midpoint of the evaluation as a feedback mechanism to the contractor.

H.12 ACQUISITION AND DISPOSITION OF GOVERNMENT PROPERTY

(a) Part 45 of the Federal Acquisition Regulation (FAR) requires contractors performing Government

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contracts to provide all property necessary to perform the contracts, unless otherwise exempted.

(b) Property (see FAR 45.101) of any kind, with a dollar value of \$4,000.00 or more per unit, unless incorporated in a physical end item to be delivered, shall not be acquired for the Government's account under the contract unless the Contracting Officer has provided prior approval, or unless the property is specifically identified in the contract. The contractor will not be reimbursed for such unauthorized purchases, either directly or indirectly, and the parties agree that costs associated with such unauthorized purchases are specifically unallowable.

(1) Prior to acquiring Industrial Plant Equipment (IPE) (245.301 of DoD FAR Supplement), existing Government equipment shall be screened pursuant to Part 245.302-1(b)(1)(A) of the DoD FAR Supplement.

(2) Prior to acquiring Information Technology (IT), existing Government equipment will be screened pursuant to DoD 7950.1-M, Defense Automation Resources Management Rating Factors and Scale.

(c) Government Furnished Property/Equipment (GFP/GFE) to be provided to the Contractor during performance of this contract is included as Attachment 3. Government property shall be accounted for as provided in FAR 52.245-5.(d) Government property that is no longer needed for this contract shall be listed by the contractor on appropriate inventory schedules (FAR 45.606). The contractor shall forward the inventory schedules to the Contracting Officer/Program Office for review prior to forwarding to the cognizant Plant Clearance Officer at the Defense Contract Management Area Operations (DCMAO) office for processing. The type and sequence of screening depends on the nature of the property involved as specified in FAR Table 45-1. Property subject to agency screening or special item screening requirements of FAR 45.608-3 and 45.608-5 shall be screened by the Plant Clearance Officer who shall route their request to Headquarters, Defense Threat Reduction Agency, ATTN: Acquisition Management. The time periods imposed by FAR Part 45 for this agency screening or for special item screening shall be adhered to in all cases. Upon completion of all required screening, the Plant Clearance Officer will provide instructions for all remaining property.

H.13 SAFETY AND ACCIDENT PREVENTION

a. In performing work under this contract at the inspection site, the Contractor shall--

(1) Conform to the specific safety requirements established by this contract;

(2) Comply with the safety rules of the installation that concern related activities not directly addressed in this contract;

(3) Take all reasonable steps and precautions to prevent accidents and preserve the life and health of Contractor and Government personnel performing or in any way coming in contact with the performance of this contract, and;

(4) Take additional immediate precautions as the Contracting Officer may reasonably require for safety and accident prevention purposes.

b. The Contracting Officer may, by written order, direct additional safety and accident standards as may be required in the performance of this contract and any adjustments resulting from such direction will be in accordance with the Changes clause of this contract.

c. Any violation of these safety rules and requirements, unless promptly corrected as directed by the Contracting Officer, shall be grounds for termination of this contract in accordance with the Default clause of this contract.

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H.14 REMOVAL AND REPLACEMENT OF CONTRACTOR'S PERSONNEL

The U.S. Site Commander and/or the Contracting Officer may at any time require the removal of an on-site contractor employee or deny reentry into Russia of a site employee on rotation. If the employee is on site, the contractor shall, upon notification by the U.S. Site Commander and/or Contracting Officer, ensure that the person is available for removal within 24 hours of notification. In either case, the contractor shall replace the person with a qualified replacement from the reserve list within 21 days of removal. If the removal is caused by employee violation of Treaty agreements, misconduct, failure to perform, or security violation, the contractor shall bear all removal and replacement costs, including replacement training. Further, the contractor shall be responsible for booking of and non-reimbursement payment of flights from the site to POE, POE to Gateway, and Gateway onward. No expenses associated with removal/replacement as described herein shall be allowed under this contract. If removal is without cause, the Government will reimburse the contractor for the removal and replacement expenses incurred, including travel, severance pay (not to exceed one month), replacement training, etc., based on their allowability in FAR Part 31.

H.15 DECEASED PERSONNEL

Contractor personnel who die outside the continental United States while on duty assignment in the performance of working under this contract are eligible for the care and disposition of their remains in accordance with DTRA On-Site Inspection Directorate, Votkinsk Monitoring Branch (OSSM) established policy. The Contractor shall pay all costs incidental to the care and the disposition of the remains. The Government shall provide, on a reimbursable basis and at the request of the contractor, suitable transportation for the remains from the place of death to the port of entry within the continental United States.

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SECTION I CONTRACT CLAUSES

The complete text of any or all of the FAR and DFARS clauses and provisions referenced anywhere in this document are available electronically from the following World Wide Web (WWW) Home Pages.. The referenced clauses and provisions are those in effect through Federal Acquisition Circular (FAC) 97-23 and DFARS Change Notice 20001213. If these WWW Home Pages are not accessible, a complete text of clauses or provisions referenced in this document may be obtained from the Contracting Officer.

<u>DOCUMENT</u>	<u>ACTIVITY</u>	<u>WWW HOME PAGE ADDRESS</u>
FAR	General Services Administration and Acquisition Reform Network	http://www.arnet.gov/far/
	US Air Force Hill AFB	http://farsite.hill.af.mil/
DFARS	Department of Defense Procurement Home Page	http://www.acq.osd.mil/dp/dars/dfars.html
	US Air Force Hill AFB	http://farsite.hill.af.mil/VFDFARA.HTM

NOTICE: The following solicitation provisions and/or contract clauses pertinent to this section are hereby incorporated by Reference:

<u>FAR Clause Number</u>	<u>Clause Title</u>	<u>Date</u>
52.202-1	Definitions	(Mar 2001)
52.203-3	Gratuities	(Apr 1984)
52.203-5	Covenant Against Contingent Fees	(Apr 1984)
52.203-6	Restrictions On Subcontractor Sales To The Government	(Jul 1995)
52.203-7	Anti-Kickback Procedures	(Jul 1995)
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	(Jan 1997)
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	(Jan 1997)
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	(Jun 1997)

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PART II - CONTRACT CLAUSES

SECTION I - Continued

	<u>FAR Clause</u> <u>Number Clause Title</u>	<u>Date</u>
	52.204-2 Security Requirements	(Aug 1996)
	52.204-4 Printing/Copying Double-Sided On Recycled Paper	(Aug 2000)
	52.209-6 Protecting The Governments Interest When Subcontracting With Contractors Debarred, Suspended, Or Proposed For Debarment	(Jul 1995)
	52.211-15 Defense Priority & Allocation Requirements	(Sep 1990)
	52.215-2 Audit And Records - Negotiation	(Jun 1999)
	52.215-8 Order Of Precedence - Uniform Contract Format	(Oct 1997)
	52.215-10 Price Reduction For Defective Cost Or Pricing Data	(Oct 1997)
	52.215-11 Price Reduction for Defective Cost or Pricing Data – Modifications	(Oct 1997)
	52.215-12 Subcontractor Cost Or Pricing Data	(Oct 1997)
	52.215-15 Pension Adjustments and Asset Reversions	(Dec 1998)
*	52.215-16 Facilities Capital Cost Of Money	(Oct 1997)
*	52.215-17 Waiver Of Facilities Capital Cost Of Money	(Oct 1997)
	52.215-18 Reversion or Adjustment of Plans for Postretirement Benefits (PRB) Other Than Pensions	(Oct 1997)
	52.215-19 Notification Of Ownership Changes	(Oct 1997)
	52.215.21 Requirements for Cost or Pricing Data or Information(Oct 1997) Other than Cost or Pricing Data – Modifications III	
	Paragraph (c), "Submit the cost portion of the proposal via the following electronic media: Microsoft Excel compatible format on a floppy disk, CD ROM or via electronic mail."	
	52.216-7 Allowable Cost And Payment	(Mar 2000)
	52.216-8 Fixed Fee	(Mar 1997)
	52.217-9 Option To Extend The Term Of The Contract	(Nov 1999)
	In the blank in paragraph (a), insert the words "at any time prior to contract expiration." In the blank in paragraph (c), insert the words "96_months."	
	52.219-8 Utilization Of Small Business Concerns	(Oct 2000)
	52.219-9 Small Business Subcontracting Plan	(Oct 2000)
	52.219-16 Liquidated Damages - Subcontracting Plan	(Jan 1999)
	52.222-2 Payment For Overtime Premiums	(Jul 1990)
	The amount to be inserted in the blank in paragraph (a) is understood and agreed to be "ZERO."	
	52.222-3 Convict Labor	(Aug 1996)
	52.222-21 Prohibition of Segregated Facilities	(Feb 1999)
	52.222-26 Equal Opportunity	(Feb 1999)
	52.222-29 Notification Of Visa Denial	(Feb 1999)
	52.222-35 Affirmative Action For Veterans & Veterans of the Vietnam Era	(Apr 1998)
	52.222-36 Affirmative Action For Workers with Disabilities	(Jun 1998)
	52.222-37 Employment Reports On Disabled Veterans & Veterans Of The Vietnam Era	(Jan 1999)
	52.223-5 Pollution Prevention and Right-to-Know Information (Apr 1998)	
	52.223-6 Drug-Free Workplace	(Mar 2001)
	52.226-1 Utilization Of Indian Organizations And Indian-Owned	(Jun 2000)

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52.227-1	Economic Enterprises Authorization And Consent	(Jul 1995)
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SECTION I - Continued

<u>FAR Clause</u>	<u>Number Clause Title</u>	<u>Date</u>
52.227-2	Notice & Assistance Regarding Patent & Copy- Right Infringement	(Aug 1996)
52.227-10	Filing Of Patent Applications-Classified Subject Matter	(Apr 1984)
52.228-7	Insurance - Liability To Third Persons	(Mar 1996)
52.229-8	Taxes - Foreign Cost-Reimbursement Contracts	(Mar 1990)
52.230-2	Cost Accounting Standards	(Apr 1998)
52.230-3	Disclosure & Consistency Of Cost Accounting Practices	(Apr 1998)
52.230-5	Cost Accounting Standards - Educational Institution	(Apr 1998)
52.230-6	Administration Of Cost Accounting Standards	(Nov 1999)
52.232-9	Limitation On Withholding Of Payments	(Apr 1984)
52.232-17	Interest	(Jun 1996)
52.232-18	Availability Of Funds	(Apr 1984)
52.232-20	Limitation of Cost	(Apr 1984)
52.232-22	Limitation Of Funds	(Apr 1984)
52.232-23	Assignment Of Claims - (Jan 1986) Alternate I	(Apr 1984)
52.232-25	Prompt Payment	(Mar 2001)
52.232-33	Payment by Electronic Funds Transfer - Central Contractor Registration	(May 1999)
52.233-1	Disputes	(Dec 1998)
52.233-1	Disputes - Alternate I	(Dec 1991)
52.233-3	Protest After Award (Aug 1996) Alternate I	(Jun 1985)
52.237-2	Protection Of Govt. Buildings, Equipment, And Vegetation	(Apr 1984)
52.237-3	Continuity Of Services	(Jan 1991)
52.242-1	Notice Of Intent To Disallow Costs	(Apr 1984)
52.242-3	Penalties For Unallowable Costs	(Mar 2001)
52.242-4	Certification Of Final Indirect Costs	(Jan 1997)
52.242-13	Bankruptcy	(Jul 1995)
52.243-2	Changes - Cost-Reimbursement	(Aug 1987)
52.243-2	Changes - Cost-Reimbursement-Alternate II	(Apr 1984)
52.243-6	Change Order Accounting	(Apr 1984)
52.243-7	Notification Of Changes	(Apr 1984)
52.244-2	Subcontracts (Cost-Reimbursement & Letter Contracts) (Aug 1998) - Alternate I	(Aug 1998)
52.244-5	Competition In Subcontracting	(Dec 1996)
52.244-6	Subcontracts for Commercial Items and Commercial Components	(Mar 2001)
52.245-5	Government Property (Cost-Reimbursement, Time & Material Or Labor-Hour Contracts)(Deviation)	(Jan 1986)

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Paragraph (g)(5) is replaced by the following: "(5) The contractor shall notify the Contracting Officer upon loss or destruction of, or damage to, Government property provided under this contract, with the exception of low value property for which loss, damage or destruction is reported at contract termination, completion, or when needed for continued contract performance. The Contractor shall take all reasonable action to protect the Government property from further damage, separate the damaged and undamaged Government property, put all the affected Government property in the best possible order, and furnish to the Contracting

PART II - CONTRACT CLAUSES

SECTION I - Continued

FAR Clause

Number Clause Title

Date

Officer a statement of -- (i) the loss, destroyed or damaged Government property, (ii) the time and origin of the loss, destruction or damage, (iii) all known interests in commingled property of which the Government property is a part, and (iv) the insurance, if any, covering any part of or interest in such commingled property."

52.246-25	Limitation Of Liability - Services	(Feb 1997)
52.247-63	Preference For US Flag Air Carriers	(Jan 1997)
52.249-6	Termination (Cost-Reimbursement)	(Sep 1996)
52.249-14	Excusable Delays	(Apr 1984)
52.251-1	Government Supply Sources	(Apr 1984)
52.253-1	Computer Generated Forms	(Jan 1991)

DoD FAR SUPPLEMENT CLAUSES

252.201-7000	Contracting Officer's Representative	(Dec 1991)
252.203-7001	Prohibition on Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	(Mar 1999)
252.203-7002	Display Of DoD Hotline Poster	(Dec 1991)
252.204-7000	Disclosure Of Information	(Dec 1991)
252.204-7003	Control Of Government Personnel Work Product	(Apr 1992)
252.204-7004	Required Central Contractor Registration	(Mar 1998)
252.204-7005	Oral Attestation of Security Responsibilities	(Aug 1999)
252.205-7000	Provision Of Information To Cooperative Agreement Holders	(Dec 1991)
252.209-7000	Acquisition From Subcontractors Subject To On-Site Inspection Under The Intermediate-Range Nuclear Forces (INF) Treaty	(Nov 1995)
252.209-7004	Subcontracting with Firms that are Owned or Controlled by the Government of a Terrorist Country	(Mar 1998)
252.215-7000	Pricing Adjustments	(Dec 1991)
252.215-7002	Cost Estimating System Requirements	(Oct 1998)
252.219-7003	Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan (DoD Contracts)	(Apr 1996)

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252.222-7002	Compliance with Local Labor Laws (Overseas)	(Jun 1997)
252.223-7004	Drug-Free Work Force	(Sep 1988)
252.225-7001	Buy America Act & Balance Of Payments Program	(Mar 1998)
252.225-7002	Qualifying Country Sources As Subcontractors	(Dec 1991)
252.225-7012	Preference For Certain Domestic Commodities	(May 1999)
252.225-7031	Secondary Arab Boycott Of Israel	(Jun 1992)
252.225-7036	Buy American Act--North American Free Trade Agreement Implementation Act--Balance of Payments Program	(Sep 1999)

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<u>DOD FAR</u> <u>Sup Clause</u>	<u>Clause Title</u>	<u>Date</u>
252.225-7037	Duty-Free Entry--Eligible End Products	(Mar 1998)
252.225-7041	Correspondence In English	(Jun 1997)
252.225-7042	Authorization to Perform	(Jun 1997)
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	(Jun 1998)
252.227-7013	Rights In Technical Data - Noncommercial Items	(Nov 1995)
252.227-7016	Rights In Bid Or Proposal Information	(Jun 1995)
252.227-7017	Identification and Assertion of Use, Release or Disclosure Restrictions	(Jun 1995)
252.227-7025	Limitations On The Use And Disclosure Of Govt Furnished Information Marked With Restricted Legends	(Jun 1995)
252.227-7030	Technical Data - Withholding Of Payment	(Oct 1988)
252.227-7036	Declaration of Technical Data Conformity	(Jan 1997)
252.227-7037	Validation Of Restrictive Markings On Technical Data	(Sep 1999)
252.228-7003	Capture and Detention	(Dec1991)
252.231-7000	Supplemental Cost Principles	(Dec 1991)
252.232-7008	Assignment of Claims (Overseas)	(Jun 1997)
252.242-7000	Postaward Conference	(Dec 1991)
252.242-7004	Material Management & Accounting System	(Sep 1996)
252.242-7005	Cost/Schedule Status Report	(Mar 1998)
252.243-7000	Engineering Change Proposals	(Sep 1999)
252.243-7002	Requests for Equitable Adjustment	(Mar 1998)
252.244-7000	Subcontracts for Commercial Items and Commercial Components (DoD Contracts).	(Mar 2000)
252.245-7001	Reports of Government Property	(May 1994)
252.247-7023	Transportation Of Supplies By Sea	(Mar 2000)
252.247-7024	Notification Of Transportation Of Supplies By Sea	(Mar 2000)
252.251-7000	Ordering From Govt. Supply Sources	(May 1995)

52.252-06 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation Supplement (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of Section)

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SECTION J

LIST OF EXHIBITS AND ATTACHMENTS

J.1 **EXHIBITS**

Exhibit A	Contract Data Requirements List (CDRLS) (DD Form 1423) Technical Data	16 May, 2001	11
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J.2 **ATTACHMENTS**

	<u>DESCRIPTION</u>	<u>DATED</u>	<u>NO. OF PAGES</u>
1	Statement of Work entitled "START PORTAL MONITORING PROGRAM (SPMP)"	May 17, 2001	16
2	Contract Security Classification Specification, DD Form 254 (To be provided with Solicitation Amendment)		
3	Government Furnished Property and Contractor Acquired Property (DD 1662 report) (copy available on-line in the Document Library www.dtra.mil)	October 23, 2000	
4	Incentive Plan For START Portal Monitoring Program (SPMP)	March 29, 2001	17
5	Bidders Mailing List (End of Section)	May 18, 2001	5

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SECTION K

REPRESENTATIONS CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS OR QUOTERS

52.203-11 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (DEVIATION) (APR 1991)

(a) The definitions and prohibitions contained in the clause, at FAR 52.203-12, Limitation on Payments to Influence Certain Federal Transactions, included in this solicitation, are hereby incorporated by reference in paragraph (b) of this certification.

(b) The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that on or after December 23, 1989--

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement;

(2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and

(3) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

(c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

52.204-03 TAXPAYER IDENTIFICATION (OCT 1998)

(a) Definitions.

Common parent, as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

Taxpayer Identification Number (TIN), as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the

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payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

☐ TIN:-----

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other-----

(f) Common parent.

☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

☐ Name and TIN of common parent:

Name-----

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TIN-----

52.204-05 WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS) (MAY 1999)

(a) Definition. "Women-owned business concern," as used in this provision, means a concern that is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) Representation. (Complete only if the offeror is a women-owned business concern and has not represented itself as a small business concern in paragraph (b)(1) of FAR 52.219-1, Small Business Program Representation, of this solicitation.) The offeror represents that it [] is, [] is not a women-owned business concern.

52.204-06 DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER (JUN 1999)

(a) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" followed by the DUNS number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet Information Services.

(b) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. A DUNS number will be provided immediately by telephone at no charge to the offeror. For information on obtaining a DUNS number, the offeror, if located within the United States, should call Dun and Bradstreet at 1-800-333-0505. The offeror should be prepared to provide the following information:

- (1) Company name.
- (2) Company address.
- (3) Company telephone number.
- (4) Line of business.
- (5) Chief executive officer/key manager.
- (6) Date the company was started.
- (7) Number of people employed by the company.
- (8) Company affiliation.

(c) Offerors located outside the United States may obtain the location and phone number of the local Dun and Bradstreet Information Services office from the Internet home page at <http://www.customerservices@dnb.com>. If an offeror is unable to locate a local service center, it may send an e-mail to Dun and Bradstreet at globalinfo@mail.dnb.com.

52.209-05 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS ((MAR 1996) (EXCERPT))

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that -

(I) The Offeror and/or any of its Principals -

(A) Are ___ are not ___ presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have ___ have not ___, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for; commission of fraud or a criminal offense in

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connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(C) Are ___ are not ___ presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.

(ii) The Offeror ___ has ___ has not, within a three- year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

FAR 52.215-6 - PLACE OF PERFORMANCE (OCT 1997)

(a) The offeror or respondent, in the performance of any contract resulting from this Solicitation, () intends, () does not intend (check applicable block) to use one or more plants or facilities located at a different address from the address of the offeror or respondent as indicated in this proposal or response to request for information.

COUNTRY

(b) If the offeror or quoter checks "intends" in paragraph a. above, it shall insert in the spaces provided below the required information:

Place of Performance (Street, Address, City, County, State, Zip Code)	Name and Address of Offeror and Operator of the Plant or Facility if Other than Offeror or Respondent
_____	_____
_____	_____

52.219-01 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2000)) - ALTERNATE I (OCT 2000) - ALTERNATE II (OCT 2000)

(a)

(1) The North American Industry Classification System (NAICS) code for this acquisition is 56121.

(2) The small business size standard is \$5 million.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is \$5 million.

(b) Representations.

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(1) The offeror represents as part of its offer that it ____ is, ____ is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it ____ is, ____ is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ____ is, ____ is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it [] is, [] is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it [] is, [] is not a service-disabled veteran-owned small business concern.

(c) Definitions. As used in this provision --

Service-disabled veteran-owned small business concern--

Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

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(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C.645(d), any person who misrepresents a firm's status as a small HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall --

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act Alternate I (Oct 2000). As prescribed in 19.307(a)(2), add the following paragraph (b)(6) to the basic provision:

(b)(6) Complete only if offeror represented itself as small business concern in paragraph (b)(1) of this provision. The offeror represents, as part of its offer, that--

(i) It ___ is, ___ is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and

(ii) It ___ is, ___ is not a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____. Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

Alternate II (Oct 2000). As prescribed in 19.307(a)(3), add the following paragraph (b)(7) to the basic provision:

(b)(7) Complete [] if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision. The offeror shall check the category in which its ownership falls:

___ Black American.

___ Hispanic American.

___ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

___ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

___ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

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___ Individual/concern, other than one of the preceding.

52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that--

(a) It ☐ has, ☐ has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) It ☐ has, ☐ has not, filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

K.8 52.222-25 -- AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that --

(a) It ___ has developed and has on file, ___ has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2); or

(b) It ___ has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

K.9 52.223-13 CERTIFICATION OF TOXIC CHEMICAL RELEASE REPORTING (OCT 2000)

(a) Submission of this certification is a prerequisite for making or entering into this contract imposed by Executive Order 12969, August 8, 1995.

(b) By signing this offer, the offeror certifies that --

(1) As the owner or operator of facilities that will be used in the performance of this contract that are subject to the filing and reporting requirements described in section 313 of the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) (42 U.S.C. 11023) and section 6607 of the Pollution Prevention Act of 1990 (PPA) (42 U.S.C. 13106), the offeror will file and continue to file for such facilities for the life of the contract the Toxic Chemical Release Inventory Form (Form R) as described in sections 313(a) and (g) of EPCRA and section 6607 of PPA; or

(2) None of its owned or operated facilities to be used in the performance of this contract is subject to the Form R filing and reporting requirements because each such facility is exempt for at least one of the following reasons:
[Check each block that is applicable.]

___ (i) The facility does not manufacture, process, or otherwise use any toxic chemicals listed under section 313(c) of EPCRA, 42 U.S.C. 11023(c);

___ (ii) The facility does not have 10 or more full-time employees as specified in section 313(b)(1)(A) of EPCRA, 42 U.S.C. 11023(b)(1)(A);

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____ (iii) The facility does not meet the reporting thresholds of toxic chemicals established under section 313(f) of EPCRA, 42 U.S.C. 11023(f) (including the alternate thresholds at 40 CFR 372.27, provided an appropriate certification form has been filed with EPA);

____ (iv) The facility does not fall within Standard Industrial Classification Code (SIC) major groups 20 through 39 or their corresponding North American Industry Classification System (NAICS) sectors 31 through 33; or

____ (v) The facility is not located within any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the United States Virgin Islands, the Northern Mariana Islands, or any other territory or possession over which the United States has jurisdiction.

52.230-01 COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION (JUN 2000)

Note: This notice does not apply to small businesses or foreign governments. This notice is in three parts, identified by Roman numerals I through III.

Offerors shall examine each part and provide the requested information in order to determine Cost Accounting Standards (CAS) requirements applicable to any resultant contract.

If the offeror is an educational institution, Part II does not apply unless the contemplated contract will be subject to full or modified CAS coverage pursuant to 48 CFR 9903.201-2(c)(5) or 9903.201-2(c)(6), respectively.

I. DISCLOSURE STATEMENT--COST ACCOUNTING PRACTICES AND CERTIFICATION

(a) Any contract in excess of \$500,000 resulting from this solicitation will be subject to the requirements of the Cost Accounting Standards Board (48 CFR Chapter 99), except for those contracts which are exempt as specified in 48 CFR 9903.201-1.

(b) Any offeror submitting a proposal which, if accepted, will result in a contract subject to the requirements of 48 CFR Chapter 99 must, as a condition of contracting, submit a Disclosure Statement as required by 48 CFR 9903.202. When required, the Disclosure Statement must be submitted as a part of the offeror's proposal under this solicitation unless the offeror has already submitted a Disclosure Statement disclosing the practices used in connection with the pricing of this proposal. If an applicable Disclosure Statement has already been submitted, the offeror may satisfy the requirement for submission by providing the information requested in paragraph (c) of Part I of this provision.

CAUTION: In the absence of specific regulations or agreement, a practice disclosed in a Disclosure Statement shall not, by virtue of such disclosure, be deemed to be a proper, approved, or agreed-to practice for pricing proposals or accumulating and reporting contract performance cost data.

(c) Check the appropriate box below:

☐ (1) Certificate of Concurrent Submission of Disclosure Statement.

The offeror hereby certifies that, as a part of the offer, copies of the Disclosure Statement have been submitted as follows: (i) original and one copy to the cognizant Administrative Contracting Officer (ACO) or cognizant Federal agency official authorized to act in that capacity (Federal official), as applicable, and (ii) one copy to the cognizant Federal auditor.

(Disclosure must be on Form No. CASB DS-1 or CASB DS-2, as applicable. Forms may be obtained from the cognizant ACO or Federal official and/or from the loose-leaf version of the Federal Acquisition Regulation.)

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Date of Disclosure Statement: _____

Name and Address of Cognizant ACO or Federal Official Where Filed: _____

The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the Disclosure Statement.

☐ (2) Certificate of Previously Submitted Disclosure Statement.

The offeror hereby certifies that the required Disclosure Statement was filed as follows:

Date of Disclosure Statement: _____

Name and Address of Cognizant ACO or Federal Official Where Filed: _____

The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the applicable Disclosure Statement.

☐ (3) Certificate of Monetary Exemption.

The offeror hereby certifies that the offeror, together with all divisions, subsidiaries, and affiliates under common control, did not receive net awards of negotiated prime contracts and subcontracts subject to CAS totaling more than \$25 million (of which at least one award exceeded \$1 million) in the cost accounting period immediately preceding the period in which this proposal was submitted. The offeror further certifies that if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

☐ (4) Certificate of Interim Exemption.

The offeror hereby certifies that (i) the offeror first exceeded the monetary exemption for disclosure, as defined in (3) of this subsection, in the cost accounting period immediately preceding the period in which this offer was submitted and (ii) in accordance with 48 CFR 9903.202-1, the offeror is not yet required to submit a Disclosure Statement. The offeror further certifies that if an award resulting from this proposal has not been made within 90 days after the end of that period, the offeror will immediately submit a revised certificate to the Contracting Officer, in the form specified under subparagraph (c)(1) or (c)(2) of Part I of this provision, as appropriate, to verify submission of a completed Disclosure Statement.

CAUTION: Offerors currently required to disclose because they were awarded a CAS-covered prime contract or subcontract of \$25 million or more in the current cost accounting period may not claim this exemption (4). Further, the exemption applies only in connection with proposals submitted before expiration of the 90-day period following the cost accounting period in which the monetary exemption was exceeded.

II. COST ACCOUNTING STANDARDS--ELIGIBILITY FOR MODIFIED CONTRACT COVERAGE

If the offeror is eligible to use the modified provisions of 48 CFR 9903.201-2(b) and elects to do so, the offeror shall indicate by checking the box below. Checking the box below shall mean that the resultant contract is subject to the Disclosure and Consistency of Cost Accounting Practices clause in lieu of the Cost Accounting Standards clause.

☐ The offeror hereby claims an exemption from the Cost Accounting Standards clause under the provisions of 48 CFR 9903.201-2(b) and certifies that the offeror is eligible for use of the Disclosure and Consistency of Cost Accounting Practices clause because during the cost accounting period immediately preceding the period in which this proposal was submitted, the offeror received less than \$50 million in awards of CAS-

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covered prime contracts and subcontracts. The offeror further certifies that if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

Caution: An offeror may not claim the above eligibility for modified contract coverage if this proposal is expected to result in the award of a CAS-covered contract of \$50 million or more or if, during its current cost accounting period, the offeror has been awarded a single CAS-covered prime contract or subcontract of \$50 million or more.

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III. ADDITIONAL COST ACCOUNTING STANDARDS APPLICABLE TO EXISTING CONTRACTS

The offeror shall indicate below whether award of the contemplated contract would, in accordance with subparagraph (a)(3) of the Cost Accounting Standards clause, require a change in established cost accounting practices affecting existing contracts and subcontracts.

☐ YES ☐ NO

DOD FAR SUP. 252.209-7003 - COMPLIANCE WITH VETERANS' EMPLOYMENT REPORTING REQUIREMENTS (MAR 1998)

By submission of its offer, the offeror represents that, if it is subject to the reporting requirements of 38 U.S.C. 4212(d) (i.e., the VETS-100 report required by Federal Acquisition Regulation clause 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era), it has submitted the most recent report required by 38 U.S.C. 4212(d).

252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA (AUG 1992)

(a) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term "supplies" is defined in the Transportation of Supplies by Sea clause of this solicitation.

(b) Representation. The Offeror represents that it--

_____ Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

_____ Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(c) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense FAR Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

(End of Section)

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SECTION L-I REGULATORY INSTRUCTION PROVISIONS

INFORMATION TO OFFERORS (ITO) and INSTRUCTIONS FOR PROPOSAL PREPARATION

1.0 GENERAL INSTRUCTIONS

1.1 GENERAL INFORMATION

1.1.1 Point of Contact

The Contracting Officer (CO) is the sole point of contact for this acquisition. The CO for this acquisition is:

Mr. David E. Miller
 8725 John J Kingman Drive
 MSC 6201
 Fort Belvoir, VA 22060-6201
 Voice phone: (703) 767-5766
 FAX phone: (703) 767-4691
 email: david.miller@dtra.mil
 Address all questions or concerns in writing to the Contracting Officer. Responses will be posted on the DTRA web site.

1.1.2 Debriefings

Offerors may request debriefing by providing a written request to the Contracting Officer. Debriefings shall be conducted upon their request in accordance with FAR 15.505. The Contracting Officer will notify offerors of the source selection decision within three (3) calendar days after award. Offerors that desire debriefing must request one in writing within three (3) calendar days after receipt of the faxed Contracting Officer notification. The facsimile confirmation sheet received by the Contracting Officer will verify that the offeror received the faxed Contracting Officer notification. To the maximum extent practicable, debriefings will be conducted within five (5) days after the offeror's request.

1.1.3 Discrepancies

If an offeror believes that the requirements in these instructions contain an error, omission, or are otherwise unsound, the offeror shall immediately notify the Contracting Officer in writing with supporting rationale. The offeror is reminded that the United States Government (USG) reserves the right to award this effort based on the initial proposal, as received, without discussion. If during the evaluation period, it is determined to be in the best interest of the USG to hold discussions, these discussions will be held with only those offerors determined to be in the competitive range.

1.1.4 Teaming Arrangements

The offeror and its first-tier subcontractors will be considered a "Team" when there is evidence of a signed teaming arrangement or letters of intent unconditionally committing both parties to performance under this contract should it be awarded to the offeror. In the absence of one or the other of these documents, the offeror and its first-tier subcontractors are not considered a "Team" and will not be evaluated as such.

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Library

A Library has been established containing all information currently available from the USG pertaining to this acquisition. A list of the contents of the library can be found on the Acquisition Management Office (AMO) web site. The library has been established at DLA Headquarters, Ft Belvoir, VA. Please call the Contracting Officer for more information.

1.2 PROPOSAL FORMAT

1.2.1 Guidance

This section of the ITO provides general guidance for preparing proposals as well as specific instructions on the format and content of the proposal. The proposal must include all data and information requested by the ITO and must be submitted in accordance with these instructions. It is incumbent upon the offeror to submit a proposal which is responsive to the requirements of the RFP without excessive detail and which clearly presents the offeror's capabilities.

1.2.2 Sufficient Detail

Proposals shall comply with the following guidelines:

Be complete and respond directly to the requirements of the solicitation.

Address the factors and sub-factors listed in Section M of the solicitation

Be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of stated claims. Extraneous, repetitious, or wordy submissions are not desired and could result in lower ratings.

Not simply rephrase or restate the USG's requirements, but rather provide convincing rationale to address how the offeror intends to meet these requirements.

Assume that the USG has no prior knowledge of the offeror's capabilities and experience, and will base its evaluation only on the information presented in the offeror's proposal.

1.3 PROPOSAL STRUCTURE

(a) The offeror shall prepare the proposal as set forth in the Proposal Organization Table 1-3, below. The titles and contents of the volumes should be as defined in Table 1-2 of this document, all of which shall be within the required page limits and with the number of copies as specified in the table. In the event that this table conflicts with the detailed instructions in the paragraphs that follow, the detailed instructions shall take precedence.

Table 1-3 – Proposal Organization

VOLUME	VOLUME TITLE	COPIES	PAGE LIMIT
I	Executive Summary & Contract Documentation	6	
	Sect 1: Executive Summary		5
	Sect 2: Contract Documentation		Unlimited
II	Relevant Present and Past Performance	6	
	Description and History		3
	Past Performance Narrative		2 pages per reference
	Attachment L-1		4 pages. per Atchmt L-1
III	Mission Capability and Program Risk	6	75
	Management		

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	Technical Capability		
IV	Cost	6	Unlimited

(b) The “original” copy of Volumes I, II, III, and IV of the proposal shall be provided under separate cover, and shall be clearly marked “ORIGINAL”. The “original” paper copy shall have no staples and no holes punched in it. The “Original” copy is included in the copy count above.

(c) All other paper copies of Volumes I, II, III, and IV shall be submitted in separate 3 ring loose-leaf binders, which when open, lay flat. No staples shall be used. A cover sheet shall be posted at the beginning of each volume, clearly marked as to volume number, title, copy number, RFP identification, and the offeror’s name. The same identifying data shall be placed on the spine of each binder. All proposal volumes shall be delivered to the CO at the address noted in paragraph 1.1.1, above.

(d) In addition to the copies required in Table 1-3, two (2) copies of Volume IV, Cost shall be forwarded to the cognizant Defense Contract Audit Agency (DCAA) office concurrent with complete proposal delivery to the CO. **Note:** Delivery of Volume IV to DCAA does not constitute delivery of the proposal to the Government. Delivery of proposals to the CO address above is the **only** location that constitutes delivery of the official proposal.

1.3.1 Validity Statement

The proposal acceptance period is specified in Block 12, Section A of the solicitation. The offeror shall make a clear statement that the proposal is valid until this date. In accordance with FAR Subpart 4.8 (Government Contract Files), the Government will retain one copy of all unsuccessful proposals. Unless the offeror requests otherwise, the Government will destroy extra copies of such unsuccessful proposals.

1.3.2 Physical Appearance of Submissions

Elaborate brochures or documentation, detailed artwork, or other embellishments are unnecessary and are not desired.

Proposals will be submitted in paper and electronic copies

Paper copies of the proposal must lie flat when open.

Elaborate binding is not desired.

No models, mockups or videotapes will be accepted.

1.3.3 PAGE FORMAT RESTRICTIONS AND LIMITATIONS

1.3.3.1 Page Size

Pages shall be 8.5 x 11 inches, not including foldouts. Except for the lettering that is within a graphic, the font size shall be no less than 10 point. Margins on all four edges of each sheet will be at least one inch. Proprietary statements, security markings, and page numbers may be placed within the defined margin area. Pages shall be numbered sequentially by volume. In the event discussions are held, these page format restrictions shall also apply to responses to Evaluation Notices (ENs).

1.3.3.2 Page Limitations

Page limitations shall be treated as maximums. If exceeded, the excess pages will not be read or considered in the evaluation of the proposal and (for paper copies) will be returned to the offeror as soon as practicable. The excess pages will also be deleted from the electronic copy of the proposal. In the event discussions are held, page limitations shall be placed on responses to ENs. The specified page limits for EN responses will be identified in the

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letters forwarding the ENs to the Offerors. When both sides of a sheet display printed material, it shall be counted as 2 pages.

1.3.3.3 Pages Counted

Each page shall be counted except the following:

- subcontracting plan,
- past performance questionnaires,
- past performance questionnaire point of contact list,
- cover pages,
- RFP cross-reference matrix,
- teaming arrangements,
- letters of intent,
- past performance consent letters,
- client authorization letters,
- tables of contents,
- glossaries,
- list of figures,
- tabs,
- dividers, and
- blank pages.

1.3.4 Indexing

Each volume shall contain a more detailed table of contents to delineate the subparagraphs within that volume. Tab indexing shall be used to identify sections.

1.3.5 Foldouts

Legible tables, charts, graphs, diagrams, schematics, and figures shall be used wherever practical to depict organizations, systems and layout, implementation schedules, design drawings, plans, etc. These displays shall be uncomplicated, legible and shall not exceed 11 x 17 inches in size. Foldout pages shall fold entirely within the volume. Each printed side of a foldout will count as two pages. Foldout pages may only be used for large tables, charts, graphs, diagrams and schematics; not for pages of text. For tables, charts, graphs, and figures, the font shall be no smaller than 8 point. All information (except documentation numbers, classification markings, and page numbers) shall be contained within an image area of 9 x 15-1/2 inches.

1.3.6 Electronic Copies

(a) Electronic copies of Volumes I, II, III, and IV should be submitted on one CD-ROM in a protective sleeve or case. If more than one CD-ROM is necessary to contain all volumes, that is acceptable. Each CD-ROM and protective sleeve or case shall be clearly marked as to volume number, title, RFP identification, and the Offeror's name. The CD-ROM(s) will be included with the "original" paper copy of each volume. Offerors are responsible for ensuring electronic copies on CD-ROM are virus free.

(b) Submit an electronic copy of each volume compatible with the following available USG equipment and software products:

- Pentium Class PCs (minimum pentium II)
- Adobe Acrobat Reader 4.0
- Microsoft Office 97*

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*All cost information must lend itself to review and analysis by the USG and must be submitted in Microsoft Office 97 format.

NOTE:

THE ELECTRONIC COPY SHALL BE IN ADOBE ACROBAT PORTABLE DOCUMENT FILE (PDF) SEARCHABLE TEXT FORMAT AND SHALL BE AN EXACT DUPLICATE OF THE “ORIGINAL” PAPER PROPOSAL. THE CD-ROMS WILL BE USED FOR PROPOSAL EVALUATION. HOWEVER, IF THERE ARE DISCREPANCIES BETWEEN THE ELECTRONIC PROPOSAL AND THE “ORIGINAL” PAPER PROPOSAL, THE PAPER PROPOSAL SHALL PREVAIL.

(c) Electronic file directory titles and organization shall reflect the titles and organization of these instructions. Each directory shall contain a text file with a table of contents for that directory. The offeror shall not embed sound or video (e.g. MPEG) files into the proposal files.

(d) Electronic Media SUGGESTIONS include:

Limit colors to 256 colors at 1280x1024 resolution; avoid color gradients
Keep embedded graphics as simple as possible; large graphic files are discouraged
Minimize the use of scanned images
Use of self-extracting archive files (e.g., ZIP files) are allowed

1.3.7 Cost Information

All cost information shall be addressed ONLY in the Cost and Contract Documentation volumes.

1.3.8 Minimum Cross-Referencing

Each volume shall be written to the greatest extent possible on a stand-alone basis, so that its contents may be evaluated with a minimum of cross-referencing to other volumes of the proposal. Information required for proposal evaluation that is not found in its designated volume will be assumed to have been omitted from the proposal. Teaming Arrangements and Letters of Intent submitted in Volume I may be cross-referenced in other volumes.

1.3.9 Glossary of Abbreviations and Acronyms

Each volume shall contain a glossary of all abbreviations and acronyms used, with an explanation for each. Glossaries do not count against the page limitations for their respective volumes.

2.0 VOLUME I – EXECUTIVE SUMMARY AND CONTRACT DOCUMENTATION

2.1 EXECUTIVE SUMMARY SECTION

In the Executive Summary section of Volume I, the offeror shall provide the following information:

2.1.1 Narrative Summary

This section shall summarize the offeror’s approach to meeting the objectives of the RFP and to demonstrate an understanding of the overall program requirements. The offeror shall identify key program risks and the approach to mitigating the risks. The offeror shall provide an organization structure. This section is intended to provide context to the proposal and demonstrate an understanding of the total program requirement. The summary information provided in this section will not be used to determine substantive compliance with the requirements of the solicitation.

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2.1.2 Exceptions to Terms and Conditions

Exceptions taken to the terms and conditions of the solicitation, or to any of its formal attachments, shall be identified. Each exception shall be specifically related to each paragraph and/or specific part of the solicitation to which the exception is taken. Provide rationale in support of the exception and fully explain its impact, if any, on the performance, schedule, cost, and specific requirements of the solicitation. This information shall be provided in the format and content of Table 2.1.2. Failure to comply with the terms and conditions of the solicitation may result in the offeror being removed from consideration for award.

Table 2.1.2 – Solicitation Exceptions

Solicitation Document	Paragraph/Page	Requirement/Portion	Rationale
SOW, Solicitation Section, Attachment, etc.	Applicable Page and Paragraph numbers	Identify the requirement or portion to which the exception is taken	Justify why the requirement will not be met

2.1.3 Table of Contents

Include a master table of contents for the entire proposal.

2.1.4 RFP Cross-Reference Matrix (RCRM)

The offeror shall fill out a RCRM indicating where the proposal addresses the solicitation requirements. An example format is shown below. The purpose of the RCRM is to show critical interrelationships and dependencies among the documents. The matrix ensures that all requirements are addressed, requirements do not conflict and proposal sections are internally consistent.

Example Format:

SOLICITATION CROSS REFERENCE MATRIX			
<i>Solicitation Section/Paragraph</i>	<i>Proposal Volume/Section/Paragraph</i>	<i>Solicitation Section/Paragraph</i>	<i>Proposal Volume/Section/Paragraph</i>

2.2 CONTRACT DOCUMENTATION SECTION

The purpose of the Contract Documentation section of Volume I is to provide information to the USG for preparing the contract document and supporting file.

2.2.1 Section A – Solicitation/Contract Form

Completion of blocks 12 through 16 and signature and date for blocks 17 and 18 of the Standard Form 33 is required. Signature by the offeror on the SF 33 constitutes an offer, which the USG may accept. The “original” copy should be clearly marked under separate cover and should be provided without any punched holes.

2.2.2 Section G – Contract Administration Data

The offeror shall complete the following:

5352.232-9000, Remittance Address (May 1996)

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(b) G015, IMPLEMENTATION OF TAXPAYER IDENTIFICATION NUMBER
(APR 1998)

2.2.3 Section K – Representations, Certifications, and other Statements of Offeror(s)

Completed representations, certifications, acknowledgements and statements.

2.2.4 Other Information Required

2.2.4.1 Authorized Offeror Personnel

Provide the name, title, telephone number, fax number and e-mail address of the company and division point of contact regarding decisions made with respect to the offeror's proposal and who can obligate the offeror contractually. Also, identify those individuals authorized to negotiate with the USG.

2.2.4.2 Government Offices

Provide the mailing address, telephone and fax numbers, and facility codes for the cognizant Contract Administration Office, DCAA, and Government Paying Office. Also provide the name, telephone and fax numbers, and e-mail address for the Administrative Contracting Officer (ACO).

2.2.4.3 Company/Division Address, Identifying Codes, and Applicable Designations

Provide company/division's street address, county and facility code; CAGE Code; DUNS number; size of business (large or small); and labor surplus area designation.

2.2.4.4 Teaming Arrangements and/or Letters of Intent

Provide all Teaming Arrangements and/or Letters of Intent.

2.2.5 Subcontracting Plan

Provide a copy of the Subcontracting Plan.

3.0 VOLUME II – RELEVANT PRESENT AND PAST PERFORMANCE

3.1 GENERAL

The offeror shall provide a brief description of team history (past 5 years), organization, a description of facilities and operating locations, products, services, and customers. Additionally, the offeror shall provide a maximum of five (5) relevant present and past performance references for the prime and a maximum of two (2) for each team member or subcontractor. Present and Past Performance Information shall include recent contracts that the offeror considers most relevant in demonstrating the offeror's ability to perform the proposed effort. Include rationale supporting the assertion of relevance. This information is required on the offeror and team members, as well as other intended subcontractors expected to perform aspects of the effort the offeror considers critical to overall success of the program. For each Relevant Present and Past Performance reference, the offeror shall provide a narrative and a Present and Past Performance Information Sheets (Attachment L-1). Each offeror is requested to submit the narrative and the information shown in Attachment L-1 for each relevant contract fifteen (15) days prior to the date set for receipt of proposals. Failure to submit early proposal information will not result in offeror disqualification.

3.1.1 Performance Information

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Offerors shall provide a narrative and completed Relevant Present and Past Performance Information document (Attachment L-1) for each reference. The narrative will describe the relevance of the referenced performance to the SOW and Mission Capability sub-factors. In addition, offerors shall submit a consent letter, executed by each subcontractor, teaming partner, and/or joint venture partner, authorizing release of adverse past performance information to the offeror, so the offeror can respond to such information. For each identified effort for a commercial customer, offeror shall also submit a client authorization letter, authorizing release to the USG of requested information on the offeror's performance.

3.1.2 Performance Questionnaires

Each reference shall also be asked to complete a Present and Past Performance Questionnaire (PPPQ). The responsibility to send out and track the completion of the PPPQs rests solely with the offeror. Completed PPPQs shall be faxed to the CO identified in paragraph 1.1.1. The offeror is responsible for ensuring the receipt of the PPPQs by contacting the CO to confirm receipt. The offeror is responsible for sending the PPPQ to references who will subsequently submit information directly to the Contracting Officer to be received no later than the proposal due date. The questionnaires must be received directly from the offeror's customer. Any questionnaires received from the offeror will not be considered.

3.1.3 Specific Content

Offerors are required to explain what aspects of the contracts are deemed relevant to the proposed effort, and to what aspects of the proposed effort they relate. This may include a discussion of efforts accomplished by the offeror to resolve problems encountered on prior contracts as well as past efforts to identify and manage program risk. Merely having problems does not automatically equate to a little or no confidence rating, since the problems encountered may have been on a more complex program, or an offeror may have subsequently demonstrated the ability to overcome the problems encountered. Submittal of quality performance indicators or other management indicators that clearly support that an offeror has overcome past problems is encouraged. Categorize the relevance information into the elements of the SOW.

3.2 ORGANIZATIONAL STRUCTURE CHANGE HISTORY

Many companies have acquired, been acquired by, or otherwise merged with other companies, and reorganized their divisions, business groups, subsidiary companies, etc. In many cases, these changes have taken place during the time of performance of relevant present or past efforts or between conclusion of recent past efforts and this source selection. As a result, it is sometimes difficult to determine what past performance is relevant to this acquisition. To facilitate this relevancy determination, include in this proposal volume a "roadmap" describing all such changes in the organization of the offeror for the past 10 years and also include a "roadmap" for all team members identified in a Teaming Arrangement or Letter of Intent for their efforts. As part of this explanation, show how these changes impact the relevance of any efforts the offeror identifies for past performance evaluation and performance confidence assessment. Since the USG intends to consider present and past performance information provided by other sources as well as that provided by the offeror(s), these "roadmaps" should be both specifically applicable to the efforts the offeror identifies and general enough to apply to efforts on which the USG receives information from other sources. These "roadmaps" will not count toward the page limitations of Volume II.

4.0 VOLUME III – MISSION CAPABILITY AND PROPOSAL RISK

4.1 GENERAL

The Mission Capability and Proposal Risk Volume should be specific and complete. Legibility, clarity, and coherence are very important. Offeror responses will be evaluated against the Mission Capability sub-factors

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defined in Section M, Evaluation Factors for Award. Using the instructions provided below, provide as specifically as possible the actual methodology that would be used by the Offeror for accomplishing and satisfying these sub-factors. All the requirements specified in the solicitation are mandatory. By its proposal submission, the offeror is representing that its firm will perform all the requirements specified in the solicitation. It is not necessary or desirable for the offeror to tell the USG so in its proposal. Do not merely reiterate the objectives or reformulate the requirements specified in the solicitation.

4.2 FORMAT AND SPECIFIC CONTENT

Mission Capability shall describe, in narrative form, the offeror's proposed approach to meeting the requirements of each Mission Capability sub-factor, as well as their intended strategy for fulfilling the requirements of this contract. The offeror shall include the capabilities of their team members and other intended subcontractors. The proposed teaming structure, team member roles and responsibilities, experience working as a team, and anticipated portion (by percentage, type of work, geographical, etc.) of work effort for each team member should be discussed.

Pre-performance Period

The offeror shall identify the tasks to be accomplished during the pre-performance period and how the transition with the incumbent will be handled to optimize the learning opportunity and to ensure continuity of services to the government.

Personnel

Provide a matrix which outlines the following information for each individual proposed to perform each of the duties listed above. The Offeror may use their own format as long as the information provided substantially addresses the required information.

- Name of Individual
- Current firm with whom individual is employed
- Proposed Duties for this project
- Relevant Qualifications in area of proposed duties (Indicate relevant education, professional registrations, licenses, and certifications)
- Relevant Project Experience in area of proposed duties (Indicate the actual duties performed on previous projects)

Program Schedule

An overall program schedule shall be provided as an Attachment to this volume, reflecting key events in the program. At a minimum, the schedule shall show major program milestones as well as the offeror's internal program-critical dates. Activities which are dependent on Government Furnished Information/Equipment (GFI/GFE) deliveries shall also be identified. The proposed schedule shall be structured to ensure that all program critical dates are recognized and met.

Mission Capability

The Mission Capability section should be organized according to the following outline:

- Table of Contents
- List of Tables and Drawings
- Glossary
- Cross-Reference Matrix

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- Mission Capability Overview
- Sub-factor 1, Management

The offeror shall delineate his management approach, key personnel, and support staff to including manning of the Program Management Office (PMO) and on-site management. Staffing phase in as well as total program manning shall be addressed. The Management section should address such things as:

The management organization
The management processes
Lines of authority

- Sub-factor 2, Technical Capability

The offeror shall identify a comprehensive approach to providing a broad range of maintenance services on site to include plumbing, air conditioning, heating, electrical systems, electronic systems, computers, food service equipment, and minor building maintenance.

The approach shall include manning, provisioning and training. Additionally the offeror shall identify a detailed methodology for providing on-site health care support to include medical supplies. The offeror shall also identify a comprehensive process for information systems equipment support to include maintenance, configuration control, system updates, and problem resolution/help desk services.

5.0 VOLUME IV – COST

5.1. Cost Completeness, Reasonableness and Realism

These instructions are to assist offerors in submitting information other than cost or pricing data that is required to evaluate the reasonableness and realism of their proposed costs. Compliance with these instructions is mandatory and failure to comply may render the offeror's proposal ineligible for award. Offers should be sufficiently detailed to demonstrate their reasonableness. The burden of proof for credibility of proposed costs and prices rests with the offeror.

5.2 Non-Required Data

Data beyond that required by this instruction shall not be submitted, unless the Offeror considers it essential to document or support the cost position. All information relating to the proposed cost and price, including all required supporting documentation, must be included in the section of the proposal designated as the Cost volume. Under no circumstances shall this information and documentation be included elsewhere in the proposal.

5.3 Cost or Pricing Information Requirements

In accordance with FAR 15.403-1(b) and 15.403-3(a), information other than cost or pricing data is required to support price reasonableness or realism. Information shall be provided in accordance with FAR 15.403-5.

Cost information for the source selection will consist of two parts: consolidated labor rates and total estimated costs to perform each of the three sample tasks. Since it is envisioned that there will be adequate price competition, certified cost or pricing data are not required for this proposal.

5.5 CONTRACTOR SYSTEMS

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5.5.1 Estimating System

The offeror shall provide a summary description of its standard estimating system or methods. The summary description shall cover separately each major cost element (e.g., Direct Material, Engineering Labor, Manufacturing Labor, Indirect Costs, Other Direct Costs, Overhead, G&A, etc.). Also, identify any deviations from the standard estimating procedures in preparing this proposal under this contract. Indicate whether the offeror has USG approval of its system and if so, provide evidence of such approval.

5.5.2 Purchasing System

Provide a summary description of the offeror's purchasing system or methods (e.g., how material requirements are determined, how sources are selected, when firm quotes are obtained, what provision is made to ensure quantity and other discounts). Also, identify any deviations from the offeror's standard procedures in preparing this or future task order proposals under this contract. Indicate whether the offeror has USG approval of the system and if so, provide evidence of such approval.

5.5.3 Accounting System

The offerors shall indicate whether they have USG approval of their accounting system and if so, provide evidence of such approval. Also, identify any deviations from their standard procedures in preparing this proposal.

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ATTACHMENT L - 1: PRESENT AND PAST PERFORMANCE INFORMATION

SOLICITATION NUMBER –

Provide the information requested in this form for each contract being described. Provide frank, concise comments regarding the offeror's performance on the identified contracts. Provide a separate completed form for each contract submitted. Limit the number of past efforts submitted and the length of each submission to the limitations set forth in paragraph 3.1 and Table 1-2 of this section.

A. Offeror Name (Company/Division): _____

CAGE Code: _____

DUNS Number: _____

(NOTE: If the company or division performing this effort is different than the offeror or the relevance of this effort to the current acquisition is impacted by any company/corporate organizational change, note those changes. Refer to the "Organizational Structure Change History" provided as part of the Relevant Present and Past Performance Volume.)

B. Contract Title: _____

C. Contract Specifics:

1. Contracting Agency or Customer:

2. Contract Number:

3. Contract Type:

4. Period of Performance:

5. Original Contract \$ Value:

(Do not include unexercised options)

6. Current Contract \$ Value:

(Do not include unexercised options)

7. If the amounts for 5 and 6 above are different, provide a brief description of the reason:

D. Brief Description of Effort as ___Prime or ___Subcontractor

(Please highlight portions considered most relevant to current acquisition)

E. Completion Date:

1. Original Date:

2. Current Schedule:

3. Estimate at Completion: _____

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4. How Many Times Changed: _____

5. Primary Causes of Change: _____

F. Primary Customer Points of Contact:

(For USG contracts, provide current information on all three individuals. For commercial contracts, provide points of contact fulfilling these same roles.)

1. Program Manager:	Name	_____
	Office	_____
	Address	_____

	Telephone	_____
	Fax	_____
2. Contracting Officer:	E-mail	_____
	Name	_____
	Office	_____
	Address	_____

	Telephone	_____
3. Administrative Contracting Officer	Fax	_____
	E-mail	_____
	Name	_____
	Office	_____
	Address	_____

	Telephone	_____
	Fax	_____
	E-mail	_____

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Address any technical (or other) area about this contract or program considered unique.

For each of the applicable sub-factors under the Mission Capability factor in Section M, illustrate how the offeror's experience on this program applies to that sub-factor.

Specify, by name, any key individual(s) who participated in this program and are proposed to support the instant acquisition. Also, indicate their contractual roles for both acquisitions.

Identify whether a subcontracting plan was required by the contract being submitted. If one was required, identify, in percentage terms, the planned versus achieved goals during contract performance. If goals were not met, please explain.

Describe the nature or portion of the work on the proposed effort to be performed by the business entity being reported here. Also, estimate the percentage of the total proposed effort to be performed by this entity and whether this entity will be performing as the prime, subcontractor, or a corporate division related to the prime (define relationship).

Describe any past or present litigation or administrative proceedings pertaining to the referenced contract, including the results if the proceedings are complete or the current status if the proceedings are on-going.

Discuss the number and severity of problems in the referenced contract and the effectiveness of corrective actions taken to resolve the problems.

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ATTACHMENT L - 2: PRESENT AND PAST PERFORMANCE QUESTIONNAIRE

SOLICITATION NUMBER –

1. Please complete this questionnaire. Handwritten responses are sufficient. If more space is needed, please attach additional pages or write on the back. However, include only relevant information. Responses will be treated as source selection sensitive information. This information shall be submitted no later than the proposal due date. Fax or mail the completed questionnaire to:

NAME: Mr. David E. Miller
Office: Defense Threat Reduction Agency
Address: 8725 John J Kingman Drive
MSC 6201
Fort Belvoir, VA 22060-6201
Telephone: (703) 767-5766
E-mail: david.miller@dtra.mil
Fax: (703) 767-4691

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Background Information (for person filling out the survey):

Name:	Rank and Service, if Military:
Title:	Organization:
Phone (commercial, not DSN):	FAX:
e-mail Address:	Dates of Involvement From: To:
Mailing Address:	

Contract Information (for the contract involved):

Company Being Rated:		Contract Number:	
Division, if any:		Total Contract Value: \$	
Brief Description of Work:		Complete <input type="checkbox"/>	Ongoing <input type="checkbox"/>
Award date:	Period of Performance:		
Negotiated price or cost at award		Current estimated contract dollar amount:	
Cost:	Below Estimate <input type="checkbox"/>	On Target <input type="checkbox"/>	Above Estimate <input type="checkbox"/>
	by %	Schedule:	Behind <input type="checkbox"/>
		On <input type="checkbox"/>	Ahead <input type="checkbox"/>
			by months
Signature:		Date:	

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Based on your knowledge of the contract identified above, please provide your assessment of how well the contractor performed on each of the following topics. Only performance in the *past five years* is relevant. (Please check the appropriate rating and comment on all responses other than those rated Satisfactory or N/A)

Rating Definitions

Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.	Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	Performance is this area is not applicable to the assessed effort. Unable to provide a score.

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Part I. MANAGEMENT

1. Effectiveness of the contractor to plan, organize and execute proposals					
<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
Comment:					
2. Rate the qualifications of contractor key management & technical personnel.					
<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
Comment:					
3. Ability of the contractor to plan and implement a realistic course of action that addresses identification of personnel and equipment to be deployed, sustained and re-deployed.					
<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
Comment:					
4. Ability to implement appropriate initial and sustaining training required to accomplish the project.					
<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
Comment:					
5. Ability of the contractor to manage support services.					
<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
Comment:					
6. Ability of the contractor to use the Earned Value Management System.					
<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable

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Comment:

7. Ability of the contractor to complete work according to the agreed-to schedule. Note causes of any schedule variances.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
--	--	---------------------------------------	---	---	---

Comment:

B. Technical Capability

1. Ability of the contractor to understand your technical requirements.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
--	--	---------------------------------------	---	---	---

Comment:

2. Ability to address the user's requirements.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
--	--	---------------------------------------	---	---	---

Comment:

3. Rate the product/service regarding meeting mission requirements

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
--	--	---------------------------------------	---	---	---

Comment:

4. Rate the effectiveness of the contractor's solutions.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
--	--	---------------------------------------	---	---	---

Comment:

5. Rate the quality of the product/service.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
--	--	---------------------------------------	---	---	---

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Comment:

C. Foreign Operations

1. Ability of the contractor to successfully and reliably detect, identify, document, remove, destroy, recycle, and dispose of explosive devices and materials.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
---	---------------------------------------	--	---	---

Comment:

D. COST

1. Ability of the contractor to complete work within the negotiated price/cost. Describe the reasons for changes to contract value (e.g., scope changes, overrun/underrun, USG-imposed schedule changes)

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
---	---	---------------------------------------	--	--	--

Comment:

2. Ability of the contractor to contain costs.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
---	---	---------------------------------------	--	--	--

Comment:

3. Ability of the contractor to deliver accurate and timely cost reporting.

<input type="checkbox"/> Exceptional (Please Comment)	<input type="checkbox"/> Very Good (Please Comment)	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal (Please Comment)	<input type="checkbox"/> Unsatisfactory (Please Comment)	<input type="checkbox"/> Not Applicable
---	---	---------------------------------------	--	--	--

Comment:

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SECTION M

EVALUATION FOR AWARD

M001 SOURCE SELECTION

M001.1 Basis for Contract Award

The United States Government (USG) will select the best overall offer based on an integrated assessment of the evaluation factors of Mission Capability, Relevant Present and Past Performance, Proposal Risk, and Cost and their associated sub-factors. This is a best value source selection conducted in accordance with the Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS). A contract may be awarded to the Offeror who is deemed responsible in accordance with the FAR, whose proposal conforms to the solicitation requirements (including all stated terms, conditions, representations, certifications, and all other information required by Section L of this solicitation), and is judged, based on the evaluation factors, sub-factors, to represent the best value to the USG, considering both cost and non-cost factors. Offerors who do not propose on all solicitation requirements will be deemed noncompliant and may cause the offeror's proposal to be rejected. The USG seeks to award to the Offeror who gives the USG the greatest confidence that they shall best meet or exceed the requirements affordably. This process may result in an award to an Offeror, where the Source Selection Authority (SSA) reasonably determines that the superior relevant present and past performance, technical advantage, and overall business approach of the Offerors outweighs the cost difference. To arrive at a source selection decision, the SSA will integrate the source selection teams evaluations of the evaluation factors and subfactors (described below). The source selection process is subjective by nature and professional judgement is implicit throughout the entire process.

M001.2 Number of Contracts to be awarded

The USG anticipates awarding one contract under full and open competition. All Offerors' proposals will be evaluated for a contract awarded under the full and open competition.

M001.3 Rejection of Unrealistic Offers

The USG may reject any proposal that is evaluated to be unrealistic in terms of program commitments, including contract terms and conditions, or unrealistically high or low in cost when compared to USG estimates, such that the proposal is deemed to reflect an inherent lack of competence or failure to comprehend the complexity and risks of the program.

M001.4 Correction Potential of Proposals

The USG will consider throughout the evaluation the "correction potential" of any deficiency or proposal inadequacy. The judgement of such "correction potential" is within the sole discretion of the USG. If an aspect of an Offeror's proposal not meeting the USG's requirements is not considered correctable, the Offeror may be eliminated from the competitive range.

M001.5 Teams

For evaluation purposes, the USG will consider the Offeror and proposed team member(s) as a whole when a signed Teaming Arrangement or Letter(s) of Intent, unconditionally committing all parties to performance under this contract should it be awarded to the Offeror as submitted. In the absence of one or the other of these two

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documents, the team member(s) experience will be evaluated but will not be considered as a substantial contribution to the Offer.

M002 EVALUATION FACTORS

M002.1 Specific Criteria – Evaluation Factors and Sub-factors and their Relative Order of Importance

Awards will be made to the Offerors proposing the best value to the USG based upon an integrated assessment of the evaluation factors and sub-factors described below. Four factors will be used in this evaluation: Relevant Present and Past Performance, Mission Capability, Proposal Risk, and Cost. The first two factors are of equal importance. Proposal Risk, although a significant factor, is less important than the first two factors. Evaluation factors A, B, & C, when combined, are more important than Cost. However, cost will be carefully considered in the selection decision. The Mission Capability sub-factors are of equal importance.

Factor A – Relevant Present and Past Performance

Factor B – Mission Capability

Sub-factor B.1 – Management

Sub-factor B.2 – Technical Capability

Factor C – Proposal Risk

Factor D – Cost

M002.2 Factor and Sub-factor Evaluation

The Relevant Present and Past Performance Factor will be evaluated based on a Performance Confidence Assessment. Performance Confidence represents the USG's confidence in the Offeror's ability to successfully perform as proposed and is based on an assessment of the Offeror's present and past work record. The Relevant Present and Past Performance factor is further described below.

The Mission Capability Factor will be evaluated based on each sub-factor under that factor. Each sub-factor will be assigned a color rating. The color ratings depict how well the Offeror's proposal meets the sub-factor requirements in accordance with the stated evaluation criteria and solicitation requirements. The Mission Capability sub-factors are described below.

The Proposal Risk factor will be evaluated based on each sub-factor under the Mission Capability factor. Proposal Risk represents the risks identified with an Offeror's proposed approach as it relates to the evaluation criteria and solicitation requirements. The Proposal Risk factors are further described below.

Cost will be evaluated as described below.

When the integrated assessment of all aspects of the evaluation is accomplished, the performance confidence assessment ratings, mission capability color ratings, proposal risk ratings, and evaluated cost will be considered in the order of priority listed in paragraph M002.3. Any of these considerations can influence the SSA's decision.

M002.3 Factor A: Relevant Present and Past Performance

This factor evaluates the Offerors' present and past work performance history to draw a Performance Confidence Assessment of the Offeror's ability to successfully perform as proposed. The USG will evaluate the quality of product or service, timeliness of performance, cost control, business practices, and customer satisfaction based on the Offeror's demonstrated record.

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The Relevant Present and Past Performance Evaluation is accomplished by reviewing aspects of an Offeror's relevant performance. In determining relevance, consideration will be given to program similarity over non-similar projects, with emphasis on (in order of consideration) countries of the Former Soviet Union (FSU), other international countries, and the United States, regarding the following contract objectives outlined in the SOW.

If projects are considered relevant by the Offeror that are not explicitly listed in the DTRA SPMP SOW, the Offeror may submit them with appropriate convincing justification.

Relevance determination and consideration will also be given to project complexity, integration experience, contract/subcontract management, contract type, and schedule. This information may include data on efforts performed by other divisions, critical subcontractors, or Teaming contractors, if such resources will be brought to bear or significantly influence the performance of the proposed effort.

The USG may consider as relevant efforts performed for agencies of the federal, state, or local governments and commercial customers. Each Offeror will receive an integrated Performance Confidence Assessment, which is the rating for the Relevant Present and Past Performance factor. Although the Relevant Present and Past Performance evaluation focuses on performance that is relevant to the Mission Capability sub-factors, the resulting Performance Confidence Assessment is made at the factor level and represents an overall evaluation of contractor performance.

Relevant: Offeror demonstrates experience with most of the support services required for the VPMP; experience must be specific to providing support to remote operating locations.

Somewhat Relevant: Offeror demonstrates experience with a few of the services required for the VPMP; experience must be specific to providing support to remote operating locations.

Not Relevant: Offeror's experience has no correlation to support services required for the VPMP; experience does not directly relate to support of remote operating locations.

Where relevant performance record indicates performance problems, the USG will consider the number and severity of the problems and the appropriateness and effectiveness of any corrective actions taken (not just planned or promised). The USG may review more recent contracts or performance evaluations to ensure corrective actions have been implemented and to evaluate their effectiveness.

Offerors without a record of relevant performance or for whom information on present and past performance is not available will not be evaluated favorably or unfavorably on Relevant Present and Past Performance. Such Offerors will receive a "Neutral" Rating signifying an "Unknown" Confidence rating for the Relevant Present and Past Performance factor. More recent and relevant performance will have a greater impact on the Performance Confidence Assessment than a less recent or relevant effort. A strong record of relevant performance will be considered more advantageous to the USG than a "Neutral/Unknown Confidence" rating. Likewise, a more relevant performance record may receive a higher confidence rating and be considered more favorably than a less relevant record of favorable performance. In conducting this assessment, the USG reserves the right to use both data provided by the Offeror and data obtained from other sources. Each Offeror will receive one of the ratings described below:

CONFIDENCE	DEFINITION
HIGH	Based on the Offeror's performance record, essentially no doubt exists that the Offeror will successfully perform the required effort.
SIGNIFICANT	Based on the Offeror's performance record, little doubt exists that the Offeror will successfully perform the required effort.

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CONFIDENT	Based on the Offeror's performance record, some doubt exists that the Offeror will successfully perform the required effort.
UNKNOWN	No performance record identifiable (see FAR 15.305(a)(2)(iii) and (iv)).
LITTLE	Based on the Offeror's performance record, substantial doubt exists that the Offeror will successfully perform the required effort. Changes to the Offeror's existing processes may be necessary in order to achieve contract requirements.
NONE	Based on the Offeror's performance record, extreme doubt exists that the Offeror will successfully perform the required effort.

M002.4 Factor B – Mission Capability

Each sub-factor within the Mission Capability factor will receive one of the following color ratings, based on the assessed strengths and proposal shortfalls of each Offeror's proposal as it relates to each of the Mission Capability sub-factors.

COLOR	RATING	DEFINITION
BLUE	EXCEPTIONAL	Exceeds specified minimum performance or capability requirements in a beneficial way to the Government.
GREEN	ACCEPTABLE	Meets specified minimum performance or capability requirements necessary for acceptable contract performance.
YELLOW	MARGINAL	Does not clearly meet some specified minimum performance or capability requirements necessary for acceptable contract performance, but any proposal inadequacies are correctable.
RED	UNACCEPTABLE	Fails to meet specified minimum performance or capability requirements. Proposals with an unacceptable rating are not awardable.

Sub-factor ratings are not rolled up into an overall color rating for the Mission Capability factor. Evaluation of this factor will be based on the Offeror's understanding of the complexity and scope of the domestic and off-shore aspects of the program, management structure and processes to effectively manage the program, technical capabilities, and the feasibility of the Offeror's approach to satisfy the SOW. All documents submitted by Offerors in accordance with Section L will be used in this evaluation. In arriving at a best value decision, the USG will give consideration for performance in excess of threshold requirements.

This factor demonstrates the depth and breadth of relevant experience of the Offeror, and that of proposed Team members. For all first-tier subcontractors considered to be part of the Team, each Offeror shall provide signed teaming arrangements or letters of intent unconditionally committing both parties to performance under this contract, should it be awarded to the Offeror. In the absence of one or the other of these two documents, the first-tier subcontractors' experience will be evaluated but not considered as a substantial contribution to the Offer. Mission Capability offered above the required threshold capabilities listed below will be considered in the overall integrated assessment.

M002.4.1 Sub-factor B.1 – Management

The standard is met when the offeror provides a comprehensive management plan that includes all of the following elements:

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Identifies a comprehensive human resources approach to the acquisition and training of personnel. Identifies total program manning by skills and titles.

Provides a thorough description of the management structure and division of responsibility to control the full range of support services. Identifies an effective management system that links and integrates the Program Management Office, off-site support staff, Gateway support, and on-site personnel

Provides a detailed description of the off-site logistics support services for the functions of personnel recruitment, materiel supply, training, cargo flight support, security & passport processing, configuration control, maintenance, and inventory control required to fulfill the requirements of the SOW.

Provides a comprehensive assessment of the applicable program risks assessing their significance and providing effective and efficient mitigation approaches.

Provides a detailed schedule for ramping up the program, training of personnel, interface with the incumbent during the transition period, rotation of personnel, and all other significant program milestones.

M002.4.2 Sub-factor B.2 – Technical Capability

The standard is met when the offeror addresses all of the following elements.

Identifies a comprehensive approach to providing a full range of maintenance services on site to include plumbing, air conditioning, heating, electrical systems, electronic systems, computers, food service equipment, and minor building maintenance.

Includes the approach to manning the DCC to include training process and shift scheduling.

Provides a detailed description of the specific process, to include sources of supply and transportation modes, food and other materiel that has to be replenished on site every three weeks or less.

Provides a thorough description of the process for determining materiel and food requirements to be transported on the cargo flights; methodology for ordering, packaging, and staging cargo flight shipments; and process for controlling cargo flight shipments from staging point(s) to remote site.

Identifies a detailed methodology for providing on-site health care support to include medical supplies.

Identifies a comprehensive process for information systems equipment support to include maintenance, configuration control, system updates, and problem resolution/help desk services.

M002.5 Factor C – Proposal Risk

This factor evaluates the risk associated with the Offeror's proposed mission approach. The assessment of Proposal Risk will be evaluated against each sub-factor under the Mission Capability factor. Proposal Risk assessment focuses on the risks and weaknesses associated with the Offeror's proposed approach and includes an assessment of the potential for disruption of schedule, increased cost, degradation of performance, and the need for increased USG oversight, as well as the likelihood of unsuccessful contract performance. Assessment will be addressed in terms of probability of success, impact of failure, and risk mitigation. For each identified risk, the assessment also addresses the Offeror's proposal for mitigating the risk and why that approach is or is not manageable. Risk will be evaluated using the following ratings:

RATING	DEFINITION
HIGH (H)	Likely to cause significant disruption of schedule, increased cost, or degradation of performance. Risk may be unacceptable even with special contractor emphasis and close USG monitoring.
MODERATE (M)	Can potentially cause some disruption of schedule, increased cost, or degradation of performance. Special contractor emphasis and close USG monitoring will probably be able to overcome difficulties.
LOW (L)	Has little potential to cause disruption of schedule, increased cost, or degradation of performance. Normal contractor effort and normal USG monitoring will probably be able to overcome difficulties.

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M002.6 Factor D – Cost

Cost proposals will be analyzed in accordance with FAR 15.404-1(d). Using one or more of the price analysis techniques defined in FAR 15.404, the USG, with assistance from the Defense Contract Audit Agency (DCAA), will evaluate all Offerors' direct and indirect rates and factors proposed for the global contract for cost realism and reasonableness. Total cost to the government, to include transition costs, will be considered. The USG will further insure that offerors have provided an acceptable cost proposal, i.e. a proposal that contains all information called for in Section L of the RFP.

The Cost evaluation will be based on the completeness, realism, and reasonableness of proposed costs to complete the mission. In addition to the cost proposals, the USG will evaluate the Offeror's labor category list and associated rates using a standard cost matrix.

M002.7 Discussions

The USG intends to award without discussion and that accordingly each initial offer should be submitted on the most favorable terms. However, USG also reserves the right to hold discussions if the contracting officer determines them to be necessary. If during the evaluation period, it is determined to be in the best interest of the Government to hold discussions, these discussions will be held with only those Offerors determined to be in the competitive range. Offeror responses to Evaluation Notices (ENs), and the Final Proposal Revision (FPR), if any, will be considered in making the best value decision.

M003 PRE-AWARD SURVEY

The USG may conduct a pre-award survey (PAS) as part of this source selection. Results of the PAS (if conducted) will be evaluated to determine each Offeror's capability to meet the requirements of this solicitation.

M004 SOLICITATION REQUIREMENTS, TERMS, AND CONDITIONS

Offerors are required to meet all solicitation requirements, such as terms and conditions, representations and certifications, in addition to those identified as factors and sub-factors to be eligible for award. Failure to comply with terms and conditions of the solicitation may result in the Offeror being removed from consideration for award. Any exceptions to solicitation terms and conditions must be fully explained and justified.